



24-26 April 2025
Bombay Exhibition Centre
(NESCO), Mumbai

INDIA STEEL EXPO 2025 HOSTED FOREIGN BUYER PARTICIPATION 'TERMS AND CONDITIONS'

1. I have read and understood all the "Terms and Conditions". My filling up of the Registration Form at http://www.indiasteelexpo.in/hosted_buyer_registration.php and entering of the required information/details, uploading the asked documents and pressing the 'SUBMIT' button therein signifies my acceptance to all the below "Terms and Conditions" in entirety and without any deviation.
2. My registration after due date or non-response within 24 hours of any subsequent email sent by the Organizers seeking any additional/ incomplete information may render my nomination as cancelled.
3. The online submission of 'Hosted Foreign Buyer Registration Form' is not an 'Offer'. Instead, this is an 'Invitation to an Offer' and the registration shall be subsequently approved by the Organizers to qualify the same as an 'Offer'.
4. This invitation is non-transferable, and any such request/s received subsequently shall not be entertained.
5. The Screening Committee constituted under Hosted Foreign Buyer Program will review specific buyer details as provided in Hosted Foreign Buyer Registration Form and approve / reject / waitlist the registrations, as applicable. No separate intimation will be sent to the buyers whose registrations are waitlisted / rejected for hospitalities.
6. As a part of hospitality, the 'Hosted Foreign Buyers' selected by the Screening Committee will be provided any/all of the following - both side economy class air ticket reimbursement (upto USD 600, depending on proximity to Mumbai and informed to selected buyers separately), hotel accommodation with breakfast near to the event venue for 3 nights (check-in on 23rd April and check-out on 26th April 2025), local transport, meals during networking lunches/ dinners and other suitable arrangements during the visit to INDIA STEEL EXPO 2025. Any request for extending additional facilities/ hospitalities shall not be entertained.
7. The Screening Committee constituted under Hosted Foreign Buyer Program will review specific buyer details and decide on the quantum of facilities and hospitalities to be granted to the buyer. Buyer Registration Forms received after due date shall not be considered for any benefits. The Buyers not selected under this Hosted Foreign Buyer Program by the screening committee are welcome to visit India Steel Expo 2025 on their own expenses.
8. I have noted that following information will be required at the time of registration and approval: my full name as per passport, date of birth, designation, organization, address, email, mobile number, office telephone number, website, passport details and profile (upto 50 words) for uploading on website and detailed profile (upto 1000 words) for the screening committee to understand me, my organization and qualitatively analyze my qualification as a 'Hosted Foreign Buyer'. My recent color business digital photograph in close-up facing front white background (in jpg or jpeg format dimension 4cm x 4cm), passport (valid till 31st October 2025) scanned copy, employee photo ID Card issued by my organization and my visiting/business card also need to be provided. All this information shall be complete and correct in the very first instance only.
9. The Organizers are fully authorized to approve / cancel any registration now or at a later stage without



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specifying any reason and will not be held liable for financial or any other loss occurred by me subsequently.

10. I understand that the Organizers may summarily reject my registration and are not bound to ask for any information asked but not provided by me while submitting my registration. All the information hereby entered by me during this registration is correct. I have not entered any incorrect or false information, either intentionally, fraudulently, or otherwise.
11. In case any information provided by me is subsequently found to be incorrect, with my intention to conduct fraud, the organizers/ co-organizers/ their solicitors hold the right to claim and recover the sponsorship amount (airfare, hotel booking and other expenses incurred on me during the event) and also to take any further legal action they may deem fit, subject to Indian Jurisdiction and at courts located at New Delhi, India.
12. After submission of my registration for 'Hosted Foreign Buyer' category, I will receive 'Registration Submitted' email from the Organizers on my email ID registered for communication. In case this email is not received, I will fill the Registration details in the enclosed 'ISE 2025 Registration Form' word file and send along with the required scanned documents to the Organizers immediately at isebuyers@ficci.com and sudhanshu.gupta@ficci.com in order to have my registration done by Organizers. Subsequently, when my registration is qualified as 'Hosted Foreign Buyer', Organizers will send 'Registration Approved' email to me.
13. My Name, Designation, Organization, Country, recent coloured business photograph and brief profile shall be uploaded on the event website so that Registered Indian Participants access this information and prefix a meeting with me. Similarly, Organizers shall also put up the business profiles of the Indian Exhibitors on the website (and shall update the records from time to time) for fixing B2B and B2G meetings.
14. After both 'Registration Submitted' and 'Registration Approved' emails are received by me on my registered email, I am required to send, within 48 hours, my tentative economy class travel itinerary (with arrival in Mumbai, India on 23rd April 2025 after noon and departure from Mumbai on 26th April 2025 late evening) and Performa Invoice/ Quotation of the tickets under that itinerary to isebuyers@ficci.com and sudhanshu.gupta@ficci.com for the approval by Organizers.
15. Organizers will suggest any changes required in the travel itinerary and will specify 'Approved air-ticket Reimbursement Amount' and will seek my consent. After I give my consent on the advised changes in itinerary and reimbursement amount within 24 hours, I will purchase the ticket on the mutually agreed itinerary and send Confirmed Ticket scanned copy along with invoice/ fare statement, required for processing the reimbursement.
16. The Visa Invitation Letter with my travel schedule and stay arrangements will be sent to me and hotel stay will be booked by the organizers subsequently.
17. Upon receipt of Visa Invitation Letter, I am required to immediately apply for relevant Indian Travel VISA at <https://indianvisaonline.gov.in> and visit the designated Indian Embassy/ High Commission on the appointment date and time along with all requisite documents. Visa Fee and all related costs shall be paid and borne by me and the Organizers will not entertain any request for reimbursing these costs, even if my registration is cancelled subsequently.



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18. My Name, Designation, Organization, Country, recent coloured business photograph and brief profile shall be uploaded on the event website so that Registered Indian Participants access this information and pre-fix a meeting with me. Similarly, Organizers shall also put up the business profiles of the Indian Exhibitors on the website (and shall update the records from time to time) for fixing B2B and B2G meetings.
19. Additionally, my contact details and brief profile shall be published in the Catalogue for circulation to the steel fraternity.
20. I will be required to visit the event website and log into my dashboard using User ID and password provided to me by the Organizers. I am required to update information sought by the Organizers and pre-fix and schedule B2B meetings here.
21. I will schedule and attend at least TWENTY B2B / B2G meetings each day.
22. Hotel will be allocated by the organizers and written confirmation will be sent directly to registered buyers indicating the hotel's name, address, and contact details. No request for change of hotel/ room will be entertained before or after arrival.
23. Extra room/s or extra night(s) before or after the dates booked by Organizers, and all the additional facilities availed by me will be charged by the hotel and payment will be made directly by me upon checkout.
24. Colleague/ spouse can accompany me at my own expense. Any requirement for additional bed/ room at the hotel must be intimated to the Organizers at least 15 days prior arrival. Such requests will be entertained subject to availability and shall be payable directly to hotel.
25. If I do not travel to attend the event due to whatsoever reasons, I undertake to reimburse organisers the total cost of hotel stay and other arrangements.
26. Hosted Foreign Buyers can check-in at the designated hotel any time after 14:00 HRS on 23rd April 2025.
27. All 'Hosted Foreign Buyers' upon arrival in India will be required to submit a set of documents for air-ticket reimbursement at the 'India Steel Expo 2025 Help Desk' located at the Hotel Lobby during check in.
28. For Cash Reimbursement of Air-Ticket, below set of documents is required be submitted on 23rd April 2025 at the 'ISE2025 Help Desk' at the hotel or on 24th April 2025 at the Organiser's Office located in Hosted Foreign Buyers Lounge, Exhibition Venue:
 - Photocopy of Air-tickets.
 - Original Boarding Pass
 - Proof of payment made by Hosted Foreign Buyer for purchase of air-tickets.
 - Clear photocopy of valid Passport.
 - Photocopy of Passport page bearing Immigration stamp.
 - Exhibitor Filled B2B sheets for all the 3 days.
 - Buyer filled 'Feedback Form' (to be submitted on 26th April 2025 before collecting reimbursement).
29. For the Electronic Transfer of Approved air-ticket Reimbursement Amount, following Bank Account Details and other documents are additionally required.



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- Name as per Bank Account
 - Bank Name
 - Bank Address
 - Bank City
 - Bank Account Number
 - Swift Code/ IBAN Number
 - Certificate on Bank's Letterhead outlining Buyer's above Bank Details.
 - Signed declaration of 'No business establishment in India'
30. The Approved Air-ticket Reimbursement Amount, if any, shall be transferred to the Bank Account of the 'Hosted Foreign Buyers' within 45-60 working days after the event. Any request for Reimbursement in CASH later shall not be entertained.
31. Also need to provide Business Card and cell phone number that will be used during stay in India. Organizers will provide Exhibition Entry Badge, B2B Kits at 'ISE2025 Help Desk' at the Hotel. These need to be carried to the Exhibition daily.
32. In case of any problem, 'Hosted Foreign Buyers' are required to immediately inform Organizers at isebuyers@ficci.com and sudhanshu.gupta@ficci.com .
33. All hosted Buyers are required to register at the 'Hosted Foreign Buyers Lounge' at the Exhibition venue by 9 AM on the opening day i.e. 24th April 2025. Here all will be guided with the meeting schedule/ will be provided other important instructions.
34. Every day upon arrival and before leaving the venue, all are required to have a short 5-minute meeting at 'Hosted Foreign Buyer Lounge' to collect blank 'B2B meeting form' and submit filled B2B meeting forms.
35. All are required to be present and available at the exhibition venue from 10:00 HRS till 18:00 HRS every day from 24-26 April 2025 for attending pre-fixed meetings with registered Indian Participants.
36. It is mandatory to attend the inaugural function on 24th April 2025 and all networking events/ lunch/ dinner and Industry visits as intimated in due course.
37. If any problem is faced in locating the Exhibitor or if the Exhibitor is unavailable at his stall or for any other impediments pertaining to the event, please inform Organizers immediately at the 'Hosted Foreign Buyer Lounge'.
38. Organizers request to kindly inform them immediately about any cancellation of trip at isebuyers@ficci.com and sudhanshu.gupta@ficci.com with a copy to the concerned Indian Embassy.
39. In case the registration is not approved as a 'Hosted Foreign Buyer' till 31st January 2025 and I still wish to attend India Steel Expo 2025, I am welcome to attend ISE 2025 on my own, without any sponsorship. Organizers will be pleased to waive the 'Conference Delegate Fee' of USD 110/- (payable by the other international 'Conference Delegates') upon receipt of an email request for the same and will also send Visitor Visa Invitation Letter.



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40. I have read and understood all the "Terms and Conditions". My filling up of the Registration Form at http://www.indiasteelexpo.in/hosted_buyer_registration.php and entering of the required information/details, uploading the asked documents and pressing the 'SUBMIT' button therein signifies my acceptance to all the above "Terms and Conditions" in entirety and without any deviation.

For any clarifications, I am required to contact:

Sudhanshu Gupta
Joint Director
Federation of Indian Chambers of Commerce & Industry



Industry's Voice for Policy Change

Federation House, Tansen Marg, New Delhi - 110001
WhatsApp (message only): +91 987 3311557
Email: sudhanshu.gupta@ficci.com; isebuyers@ficci.com